



# APPLICATION INFORMATION 2024

DuPage County JATC will be accepting applications **EVERY TUESDAY** through September 26, 2023 for classes that start in 2024.

You must **APPLY IN PERSON** with a picture ID and your application fee. Our office location is 28600 Bella Vista Parkway, Suite 1500, Warrenville, IL 60555. Hours for application are **8:00AM-NOON** or **1:00-4:00PM**.

There are two training programs available:  
**COMMERCIAL ELECTRICIAN** and **DATA TECHNICIAN**.

**APPLICATION FEE:** One program = \$20.  
Two programs = \$25. Only cash or money order will be accepted for payment.

## EQUAL OPPORTUNITY PLEDGE

The Trustees of the DuPage JATC will not discriminate against apprenticeship applicants or apprentices based on race, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, or because they are an individual with a disability or a person 40 years old or older.

The undersigned will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 of the Code of Federal Regulations, Part 30, as amended.



## APPLICATION INSTRUCTIONS

(Application Period: TUESDAYS ONLY - October 2022 - September 2023)

Please read all instructions carefully!

I understand that it is my responsibility to provide all of the following information. I further acknowledge that I must **submit all required documents to the JATC by October 31, 2023.**

Mailing address: JATC, 28600 Bella Vista Parkway, Suite 1500, Warrenville, IL 60555  
Email address: [dupagejtc@ibew701.org](mailto:duplicatejtc@ibew701.org)

### YOU MUST SUBMIT ITEMS 1-4:

1. Make a copy of your valid Driver's License.
2. Make a copy of your birth certificate (minimum of 17 years of age).
3. Provide OFFICIAL transcript(s) for high school AND post high school education and training. Transcript(s) can be emailed or mailed directly to our office from the school or Parchment. All GED records must be submitted if applicable. Must be a high school graduate or equivalent before 10/31/2023.
4. Provide evidence of successful completion of one full year of high school Algebra I or one post high school Algebra I equivalent. (Minimum "C" average required.) **It is the applicant's responsibility to ensure they meet this requirement.** (There is an online math course available for those unable to meet this requirement.)

Letters of recommendation, personal merit citations, military training as listed on a DD-214, achievement awards, etc. may also be provided. These items must be received by October 31, 2023.

**Note:** Transcripts must be emailed or mailed directly to our office from the school or Parchment. Or in the sealed envelope from the school or Parchment. They can not be forwarded or printed from Parchment.

### INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

### PLEASE NOTE:

All applicants who meet minimum requirements and submit all required documents by the October 31st deadline are required to participate in the electrical trade's aptitude test developed and validated by the American Institutes for Research. This aptitude test is a two part test: Part I covers high school algebra, Part II covers reading comprehension. Test Scores range from 1-9. Interviews are awarded to those participants scoring a "4" or above.

The number of qualified applicants interviewed may be determined by selecting the top aptitude scorers equaling 500% of the anticipated positions available. You are not guaranteed an interview.

Prior to being indentured, applicants selected from the pool of interviewed applicants will be required to provide results of a physical examination and drug tests as determined by the JATC.